

How long does it take?

- ♥ Paper is skinny and flat, so LOTS of it can fit into a small space!
- ♥ Crystal looks at EACH paper and scans it for dates. 🗨️
- ♥ A copy box, or about a foot-high stack, takes Crystal about 2 hours to sort through.
- ♥ **Things that might make this take longer:** complicated legal documents, complicated financial investments, and sorting receipts.

- ♥ A master closet generally takes about 6 hours to organize.
- ♥ **Things that might make this take longer:**
 - ⇒ inside-out clothes, replacing wire hangers, straightening the shirts, buttoning the top button, etc.
 - ⇒ If clothes need to move from one room or closet to another, this will add time.
 - ⇒ If clothes are not IN the closet but need to be, this will add time.

Setting up a filing system can take up to 2 hours, depending on the files needing to be sorted.

How long does it take?



- ♥ Most kitchens take about 6 hours to organize.
- ♥ **Things that might make this take longer:** lots of expired food, lots of small items, lack of containers, etc.

- ♥ A bathroom typically takes about 4-6 hours.
- ♥ **Things that might make this take longer:** lots of small things, lots of different types of makeup, lack of containers, etc.



How long does it take?



- ♥ Ten to twenty boxes filled with small, random items can take 6-8 hours to sort.
- ♥ **Things that might make this take longer:** similar items are stored in several different boxes; boxes are in multiple locations; items stored need to be moved to another location that may also need to be organized, etc.